

# COMPENSATION BOARD DOCKET #22/02

## August 25, 2021

### 307-22-02: SHERIFFS & REGIONAL JAILS

#### NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>CONSENT DOCKET</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
VARIOUS	SHERIFF	August 17, 2021 - Officers request to transfer accumulated Vacancy Savings to Temporary/Office Expense categories.		\$0.00	Approved per the Compensation Board's FY22 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
087	307	Henrico County	8/17/2021	Vacancy Savings	Temporary	\$67,806.91	\$67,806.91
405	307	Albemarle Regional Jail	8/17/2021	Vacancy Savings	Temporary	\$73,185.49	\$73,185.49
450	307	Rappahannock Regional Jail	8/17/2021	Vacancy Savings	Temporary	\$267,310.99	\$267,310.99
455	307	Western Tidewater Regional Jail	8/17/2021	Vacancy Savings	Office Expense	\$98,942.04	\$98,942.04
465	307	Riverside Regional Jail	8/17/2021	Vacancy Savings	Office Expense	\$467,535.32	\$467,535.32
475	307	Hampton Roads Regional Jail	8/17/2021	Vacancy Savings	Office Expense	\$355,133.78	\$355,133.78
480	307	New River Valley Regional Jail	8/17/2021	Vacancy Savings	Office Expense	\$243,788.75	\$243,788.75
493	307	Middle River Regional Jail	8/17/2021	Vacancy Savings	Temporary	\$116,788.17	\$96,226.00
493	307	Middle River Regional Jail	8/17/2021	Vacancy Savings	Office Expense	\$0.00	\$20,562.17
495	307	Meherrin River Regional Jail	8/17/2021	Vacancy Savings	Office Expense	\$230,087.17	\$230,087.17
496	307	RSW Regional Jail	8/17/2021	Vacancy Savings	Office Expense	\$107,983.23	\$107,983.23
770	307	Roanoke City	8/17/2021	Vacancy Savings	Office Expense	\$63,325.00	\$40,000.00
770	307	Roanoke City	8/17/2021	Vacancy Savings	Temporary	\$0.00	\$23,325.00
		<b>Totals</b>				<b>\$2,091,886.85</b>	<b>\$2,091,886.85</b>

# 307-22-02: SHERIFFS & REGIONAL JAILS

## NEW BUSINESS:

### CONSENT DOCKET

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
VARIOUS	SHERIFFS/ SUPERINTENDENTS	August 1, 2021 Officers request to transfer the vacant annual salaries of the following positions to Temporary and Office Expense Funds for food service and medical service contracts.  Officers state that they do not intend to fill the vacant positions in FY22.	\$0.00	Approved per the Compensation Board's FY22 Budget Priorities and Policies. This is a one-time transfer, not in the base budget

FIPS	Office Code	Locality Name	Request Date	From Permanent Position	Class Code	To Category	Current Salary	Amount Requested	Pro-Rated Amount Approved
041	307	Chesterfield	08/17/21	00122	PMED	Office Expense	26,192.00	24,009.33	24,009.33
041	307	Chesterfield	08/17/21	00124	PMED	Office Expense	21,918.00	20,091.50	20,091.50
041	307	Chesterfield	08/17/21	00125	PMED	Office Expense	21,437.00	19,650.58	19,650.58
041	307	Chesterfield	08/17/21	00126	PMED	Office Expense	21,437.00	19,650.58	19,650.58
041	307	Chesterfield	08/17/21	00127	PMED	Office Expense	21,437.00	19,650.58	19,650.58
041	307	Chesterfield	08/17/21	00128	PMED	Office Expense	22,735.00	20,840.42	20,840.42
<b>Totals</b>							<b>135,156.00</b>	<b>123,892.99</b>	<b>123,892.99</b>
450	307	Rappahannock Sec Ctr	08/01/2021	00046	R GC	Temporary	23,529.00	23,529.00	21,568.25
450	307	Rappahannock Sec Ctr	08/01/2021	00047	R GC	Temporary	23,012.00	23,012.00	21,094.33
450	307	Rappahannock Sec Ctr	08/01/2021	00185	R C7	Temporary	35,150.00	35,150.00	32,220.83
450	307	Rappahannock Sec Ctr	08/01/2021	00187	R C7	Temporary	35,149.00	35,149.00	32,219.92
450	307	Rappahannock Sec Ctr	08/01/2021	00219	R C7	Temporary	35,151.00	35,151.00	32,221.75
450	307	Rappahannock Sec Ctr	08/01/2021	00236	R C7	Temporary	35,150.00	35,150.00	32,220.83
450	307	Rappahannock Sec Ctr	08/01/2021	00238	R C7	Temporary	35,150.00	35,150.00	32,220.83
450	307	Rappahannock Sec Ctr	08/01/2021	00248	R C7	Temporary	35,149.00	35,149.00	32,219.92
450	307	Rappahannock Sec Ctr	08/01/2021	00249	R C7	Temporary	35,151.00	35,151.00	32,221.75
450	307	Rappahannock Sec Ctr	08/01/2021	00255	R C7	Temporary	35,149.00	35,149.00	32,219.92
450	307	Rappahannock Sec Ctr	08/01/2021	00256	R C7	Temporary	35,151.00	35,151.00	32,221.75
450	307	Rappahannock Sec Ctr	08/01/2021	00260	R C7	Temporary	35,150.00	35,150.00	32,220.83
450	307	Rappahannock Sec Ctr	08/01/2021	00267	R C7	Temporary	35,149.00	35,149.00	32,219.92
450	307	Rappahannock Sec Ctr	08/01/2021	00268	R C7	Temporary	35,149.00	35,149.00	32,219.92
450	307	Rappahannock Sec Ctr	08/01/2021	00270	R C7	Temporary	35,149.00	35,149.00	32,219.92
450	307	Rappahannock Sec Ctr	08/01/2021	00272	R C7	Temporary	35,151.00	35,151.00	32,221.75
450	307	Rappahannock Sec Ctr	08/01/2021	00273	R C7	Temporary	35,149.00	35,149.00	32,219.92
450	307	Rappahannock Sec Ctr	08/01/2021	00274	R C7	Temporary	35,151.00	35,151.00	32,221.75
450	307	Rappahannock Sec Ctr	08/01/2021	00275	R C7	Temporary	35,149.00	35,149.00	32,219.92
450	307	Rappahannock Sec Ctr	08/01/2021	00276	R C7	Temporary	35,149.00	35,149.00	32,219.92

FIPS	Office Code	Locality Name	Request Date	From Permanent Position	Class Code	To Category	Current Salary	Amount Requested	Pro-Rated Amount Approved
450	307	Rappahannock Sec Ctr	08/01/2021	00277	R C7	Temporary	35,149.00	35,149.00	32,219.92
450	307	Rappahannock Sec Ctr	08/01/2021	00279	R C7	Temporary	35,152.00	35,152.00	32,222.67
450	307	Rappahannock Sec Ctr	08/01/2021	00280	R C7	Temporary	35,149.00	35,149.00	32,219.92
450	307	Rappahannock Sec Ctr	08/01/2021	00282	R C7	Temporary	35,151.00	35,151.00	32,221.75
450	307	Rappahannock Sec Ctr	08/01/2021	00284	R C7	Temporary	35,149.00	35,149.00	32,219.92
<b>Totals</b>							<b>854,987.00</b>	<b>854,987.00</b>	<b>783,738.08</b>
<b>Grand Total</b>							<b>990,143.00</b>	<b>978,879.99</b>	<b>907,631.07</b>

CHESTERFIELD COUNTY

SHERIFF

August 1, 2021 Officer requests in accordance with §15.2-1606 to reimburse Chesterfield County for Defense Counsel at \$7,482.50.

\$7,482.50

Approved in accordance with §15.2-1606, Code of Virginia.

Staff notes that a memo dated March 31, 2021 from the Division of Risk Management states that counsel would not be provided in this case as the Plaintiff was not seeking monetary damages from the Sheriff. Pursuant to §15.2-1606, the Judge appointed counsel to defend the deputy clerk in this matter.

## 772-22-02: COMMONWEALTH'S ATTORNEYS

### NEW BUSINESS:

#### CONSENT DOCKET

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
ESSEX COUNTY	COMMONWEALTH'S ATTORNEY	August 12, 2021 Officer requests to transfer the vacant remaining annual salary of position 00003 effective August 1, 2021 to temporary salaries.  Officer states they do not intend to fill this position in FY22.	\$0.00	Approved per the Compensation Board's FY22 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

FIPS	Office Code	Locality Name	Request Date	From Permanent Position	Class Code	To Category	Current Salary	Amount Requested	Pro-Rated Amount Approved
057	772	Essex County	08/12/21	00003	ATTI	Temporary	\$59,532	\$54,571	\$54,571

VARIOUS	COMMONWEALTH'S ATTORNEY	August 23, 2021 - Officer(s) request an exception to the Substitute Prosecutor 60-day reimbursement policy. Expenses for travel for the cases below were received by the Compensation Board after the 60-day reimbursement period.	\$122.82	Approved as a one-time exception to policy, based upon the specific conditions stated by the officers.
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FIPS	Office	Locality	Prosecutor	Expenses From - To	Defendant	Total
710	772	Norfolk City	Adam Lantz	2/11/2021	Ebony Ashley Cole	\$17.92
710	772	Norfolk City	Megan Lang	2/19/2021	Tyrek C. Moore	\$17.92
710	772	Norfolk City	Megan Lang	1/13/2021	Craig Edward Coburn, Jr.	\$19.04
800	772	Suffolk City	Anthony J. Comento	2/18/21-4/30/21	Kerri Leigh-Willis	\$52.26
810	772	Virginia Beach City	Zachary Burkholder	4/29/2021	Jessica Laino	\$15.68
		<b>Total</b>				<b>\$122.82</b>

## 772-22-02: COMMONWEALTH'S ATTORNEYS

### NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>CONSENT DOCKET</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
WINCHESTER CITY	COMMONWEALTH'S ATTORNEY	<p>August 3, 2021 Acting Officer requests additional Temporary Funding in the amount of \$20,924.68. This is equivalent to the current salary of position 00004, ATTIV in the amount of \$81,237 from August 1, 2021 to November 2, 2021. The election will be held on November 2, 2021.</p> <p>Officer states, "This request for "additional" funding is made in lieu of a request to transfer these funds to Temporary Funds budget, as I understand that the Compensation Board's interpretation of §24.2-226 and 228 is that position 00004, ATTIV is not vacant during the period in which I am the Acting Commonwealth Attorney, consequently funds cannot be transferred from this position."</p>		\$0.00	Approved at no additional cost to the Compensation Board.
SCOTT COUNTY	COMMONWEALTH'S ATTORNEY	<p>August 17, 2021 Acting Officer requests additional Temporary Funding in the amount of \$20,277.14. This is equivalent to the current salary of position 00004, CP11 in the amount of \$78,723 from August 1, 2021 to November 2, 2021. The election will be held on November 2, 2021.</p> <p>Officer states "This request for "additional" funding is made in lieu of a request to transfer these funds to Temporary Funds budget, as I understand that the Compensation Board's interpretation of §24.2-226 and 228 is that position 00004, CP11 is not vacant during the period in which I am the Acting Commonwealth Attorney, consequently funds cannot be transferred from this position."</p>		\$0.00	Approved at no additional cost to the Compensation Board.

773-22-02: CIRCUIT COURT CLERKS  
NONE.

771-22-02: COMMISSIONERS OF THE REVENUE  
NONE.

774-22-02: TREASURERS  
NONE.

## OTHER MATTERS

### NEW BUSINESS:

		REGULAR DOCKET		
	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>
				<u>COMPENSATION BOARD ACTION</u>
1.	MEETING MINUTES	COMPENSATION BOARD	Staff presents minutes for approval as follows: Docket #22/01.	N/A
				Approved.
2.	COMPENSATION BOARD MEETINGS	COMPENSATION BOARD	Confirmation of upcoming Board meetings: Thursday, September 23, 2021 at 10:00 a.m. and Thursday, October 28, 2021 at 10:00 a.m.	N/A
				Confirmed.
3.	CONVERSION OF PART-TIME COMMONWEALTH'S ATTORNEYS TO FULL-TIME	COMPENSATION BOARD	Staff provides information to the Compensation Board regarding the conversion of Commonwealth's Attorney's offices from Part-Time to Full-Time status. Of 2 part-time Commonwealth's Attorney's offices eligible to elect conversion to full-time status, no office made such an election. Both offices indicated they did not intend to convert to full-time status. Consequently, no budget amendment seeking funding for office conversions will be necessary.	N/A
				Noted.
4.	SUPPLEMENTAL FY22 BUDGET ACTION	COMPENSATION BOARD	Staff presents supplemental budget allocations to approve funding for the cost of a \$3,000 bonus in FY22 on or before November 30, 2021 for sheriffs, sheriffs' deputies and regional jail officers, pursuant to action of the 2021 Special Session II of the General Assembly in Chapter 1 (HB7001), Item 479.20, paragraph B.2.s.2. Based upon salaries for filled positions as of 8/10/2021, budgeted costs are estimated at \$29,220,516, with reimbursements to be based upon actual expenditures incurred to provide the bonus for filled positions at the time of implementation by the locality, no later than November 30, 2021, at a maximum appropriated cost of \$33,179,883.	\$29,220,516
				Approved.
5.	FY22 TECHNOLOGY TRUST FUND COLLECTIONS & FY22 BUDGETING	COMPENSATION BOARD	<b>Collections:</b> FY22 collections for July totaled \$808,491.65, an increase of 4.16% compared to July collections in FY21.  <b>TTF Budgeting:</b> FY22 TTF requests are currently being submitted by Clerks and will be presented for consideration by the Board at its September 23, 2021 meeting	N/A
				Noted.

**CLOSED MEETING**  
**COMPENSATION BOARD DOCKET #22/02**  
**August 25, 2021**

**NO CLOSED MEETING.**

1) **MOTION FOR “CLOSED MEETING” by Chairman Tyrone Nelson. (\_\_\_\_\_ seconded the motion).**

- ☐ Under the provisions of Section 2.2-3711.A.1, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** to discuss personnel issues—discussion of interview applicants, assignment, appointment, promotion, performance, salaries, discipline or resignation of specific officers, appointees or employees.
- ☐ Under the provisions of Section 2.2-3711.A.7, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** for consultation with legal counsel and/or briefing by staff members pertaining to actual or “probable litigation” concerning

When the closed meeting is complete, the public body must ***immediately*** reconvene in open session and take a recorded vote of its members in roll call fashion.

**MOTION BY CHAIRMAN (vacant): I move to certify that only public business exempt from the Act was discussed.**  
**(\_\_\_\_\_ seconded the motion.)**

Tyrone Nelson, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Craig Burns, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Staci Henshaw, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>

**AND**

**MOTION BY CHAIRMAN (vacant): I move to certify that only public business matters identified in the motion to convene the closed meeting were discussed. (\_\_\_\_\_ seconded the motion.)**

Tyrone Nelson, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Craig Burns, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Staci Henshaw, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>

**Any member who cannot certify must state the specific details of the unauthorized discussion on the record. That record can be used as evidence in a lawsuit brought against the public body for violating the Act.**



# FOR YOUR INFORMATION NONE.

Public Body: Compensation Board  
Date: August 25, 2021  
Time: 3:30 p.m.  
Location: Compensation Board Conference Room  
Oliver Hill Building, 102 Governor Street  
Richmond, VA 23219  
Members: Tyrone Nelson, Chairman (present)  
Craig Burns, Ex Officio member (present)  
Staci Henshaw, Ex Officio member (present)

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